

Town of Shirley
Board of Assessors
7 Keady Way
Shirley, MA 01464
Phone: 978-425-2600 ex 220
Fax: 978-425-2681
Email: assessors@shirley-ma.gov
Website: www.shirley-ma.gov



**Minutes of meeting of
June 29, 2021, @ 1:00 PM**

Location: This meeting was held virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/89299678365?pwd=K3ozM3lUk9Lc0pwT1pWNzhrOWUzUT09>

Meeting ID: 892 9967 8365
Passcode: 635574

Meeting posted on: June 24, 2021

The meeting was called to order at 1:19 p.m. by (DW). Those virtually present included Dorothy K. Wilbur, Chair (DW), Michael Roy (MR), and Principal Assessor Jennifer Wilson (JW). Elaine Davis-Curll (EC) was not in attendance.

(MR) made a motion to accept the minutes as written for the May 12, 2021 meeting. (DW) second the motion. The minutes were accepted and signed remotely.

(MR) made a motion to accept items 1-6 as read by the Principal Assessor. (DW) seconded the motion. (MR) made a motion to accept items 9-13 as read by the Principal Assessor. Items 7 & 8 were intentionally omitted since there were none to approve. (MR) and (DW) remotely approved and signed the following:

(10) Betterment Warrants
(2) Solar Exemption Applications
2018, 2019, 2020 & 2021 MV Excise Abatement Month End Report-May
Motor Vehicle Excise Commitment 02 Warrant and Commitment
Motor Vehicle Excise Commitment 02 Book
Motor Vehicle Excise Abatement Notice of Denial
Annual Notice of Appointment Principal Assessor
BOA Payroll Sheet
FY2022 Preliminary Real Estate and Personal Property Commitments and Warrants
Omitted and Revised Report and LA13A
MDM1

(JW) Informed the members present that after the second mailing requesting FY2022 Income and Expense returns our office received an additional 13 returns bring the total received to 48. The return rate for FY22 I & E's was calculated at 41% which was down 2% from FY2021.

(JW) also mentioned that the FY2022 Form of List return rate was 42% which was also lower than the previous fiscal year. The FY2021 FOL return rate was 44%. The FY2022 Form of Lists were mailed to Patriot Properties and they have started the data entry.

(MR) made a motion to approve the FY2022 Notice of Approvals for 3ABC Exemptions for Religious and Charitable organizations. (DW) seconded. (MR) and (DW) remotely approved and signed the notices.

(DW) and (MR) were forwarded information regarding the Notice of Intent to Sell two lots on Benjamin Road that are currently classified under Chapter 61B. Parcels 33 B 1.6 & 33 B 1.7 are currently owned by John and Jane Soltesz. Mr. and Mrs. Soltesz are aware that they will be responsible for paying a Roll Back tax. The estimated roll back tax has been calculated at \$8,821.27. (DW) and (MR) had no comment to offer the Board of Selectmen other than informing them of the Roll Back tax. (JW) will prepare a memo to the Town Administrator letting them know of the BOA's comments.

Under new business, (MR) made a motion to approve the FY2021 Batch 2 Supplemental Billing Warrant and Commitment. (DW) seconded. (MR) and (DW) remotely approved and signed the warrant and commitment.

(JW) informed the members that Patriot Properties will begin reviewing the sales information for the FY22 Certification this week.

(JW) also let the members know that the annual Cyclical Inspection Program began Monday, June 28th and Scott Cooper, an inspector from Patriot Properties will be out in the field conducting the inspections.

Lastly, (JW) informed the members that an email was sent to her from the Assistant Town Administrator Aubrey Thomas informing her that a FY2021 Senior Work Off participant did not receive their abatement on their tax bill for hours worked from January 2020 – March 2020. The hours that should have been credited to this participant were added to another participant's timesheet and inadvertently omitted from the FY2021 Senior Work Off Abatement Worksheet that is given to the Assessor's Office. (MR) made a motion to allow (JW) to submit an 8 of 58 abatement authorization request to the Department of Revenue on behalf of the Board of Assessors. (DW) seconded the motion. (JW) will prepare the 8 of 58 request.

The next meeting is scheduled for July 21, 2021 at 1:00 p.m.

Adjournment: At 1:46 PM (MR) moved to adjourn, (DW) seconded and it was so moved.

Minutes prepared by Jennifer Wilson.

A motion was made by accept to (MR) these minutes.

In Favor: Dorothy Wilson Michael Ray _____